

BRAC MAENDELEO TANZANIA

REQUEST FOR PROPOSAL TO SUPPLY FURNITURE

Date: 24th October 2025

1. INVITATION TO SUBMIT PROPOSALS

BRAC Maendeleo Tanzania (BMT) located at Natai Plaza, Plot No. 17, Light industrial area Coca cola road Mikocheni, Dar es salaam invites qualified and experienced furniture suppliers to supply workstations to its office premises. The interested vendors are required to submit their proposals as per below specifications;

Workstations

Type : Cubicle workstations 2 seaters full melamine
Dimension : 30 x 15 inches (76X76cm)
Thickness : 25mm
Features : With a Single drawer
Color : Mahogany
Quantity : 367

2. PROCEDURES FOR PREPARING AND SUBMITTING PROPOSALS

Interested bidders are required to submit **both technical and financial proposals** containing the following information:

a) Technical proposal and financial quotation

Provide detailed technical specifications and financial quotation clearly indicating the delivery timeline, available stock, color and material to be quoted.

b) Company information

Submit a company profile along with relevant legal documents, including Certificate of incorporation or any other BRELA registration document and valid business license

c) Tax compliance documents:

Provide copies of the following valid tax related documents:

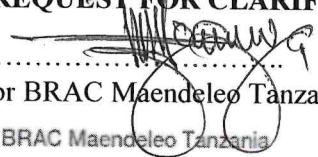
- Certificate of registration for Taxpayer Identification Number (TIN),
- Certificate of registration for Value Added Tax (VAT)
- Current Tax clearance certificate
- Register of company (where applicable)

3. SUBMISSION PROCEDURES AND DEADLINE

The proposals should be sealed envelope to BRAC Maendeleo Tanzania P.O.Box 105213 Natai Plaza, Coca-Cola Road Light Industrial Area – Mikocheni, Dar es salaam or via email bmt.tender@brac.or.tz with a subject “**PROPOSAL TO SUPPLY FURNITURE**” not later than **1700hrs of 5th November 2025**.

4. CLARIFICATIONS AND ENQUIRES

All question and request for clarifications should be directed to bmtadmin@brac.or.tz with a subject line “**REQUEST FOR CLARIFICATION**”

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For BRAC Maendeleo Tanzania

BRAC Maendeleo Tanzania
NATAI Plaza
Plot No 17, Light Industrial Area- Mikocheni
PO Box: 105213
Dar es Salaam, Tanzania

E: info.tanzania@brac.net
W: www.bracinternational.nl/tanzania

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as BRAC Maendeleo Tanzania,
NGO Registration No 00001541